

Lesson Plan

(6)

(23)

Name of the Assistant/ Associate Professor.....Parveen Shams.....

Class and Section:.....B.Com I (Application).....

Subject:.....Computer Science (Basis of Computer).....

Week	Date	Topics
1	16-July-18	Introduction to Computers, Definition, Components
	17-July-18	Characteristics of Computer, Limitation
	18-July-18	History evolution of Computers.
	19-July-18	Practical in Lab
	20-July-18	Practical in Lab
	21-July-18	Practical in Lab
	22-July-18	Sunday
2	23-July-18	History evolution of Computers, Generation
	24-July-18	Classification of Computer -
	25-July-18	According to purpose Classification
	26-July-18	Practical in Lab
	27-July-18	Practical in Lab
	28-July-18	Practical in Lab
	29-July-18	Sunday
3	30-July-18	Test in History and Characteristics
	31-July-18	Holiday
	1-Aug-18	According to size and storage
	2-Aug-18	Practical Lab
	3-Aug-18	Practical Lab
	4-Aug-18	Practical Lab
	5-Aug-18	Sunday
4	6-Aug-18	Human being vs Computer, Computer vs Calculator
	7-Aug-18	Input Devices in detail
	8-Aug-18	Input Devices in detail
	9-Aug-18	Practical Lab
	10-Aug-18	Practical Lab
	11-Aug-18	Practical Lab
	12-Aug-18	Sunday
5	13-Aug-18	Test Classification of Computer
	14-Aug-18	Output Devices in detail
	15-Aug-18	Celebration in 15 Aug.

Lesson Plan

24

Name of the Assistant/ Associate Professor..... Rahmeen Shalima

Class and Section:..... B.Com I (Application)

Subject:..... Computer Science

Week	Date	Topics
1	16- Aug -18	Practical in Lab
	17- Aug -18	Practical in Lab
	18- Aug -18	Practical in Lab
	19- Aug -18	Sunday
2	20- Aug -18	Memory and mass Storage
	21- Aug -18	Test input devices
	22- Aug -18	Holiday
	23- Aug -18	Practical in Lab
	24- Aug -18	Practical in Lab
	25- Aug -18	Practical in Lab
	26- Aug -18	Sunday
3	27- Aug -18	Test Output devices
	28- Aug -18	Memory Hierarchy
	29- Aug -18	Types of primary memory
	30- Aug -18	Practical in Lab
	31- Aug -18	Practical in Lab
	1-Sep-18	Practical in Lab
	2-Sep-18	Sunday
4	3- Sep -18	Holiday
	4- Sep -18	Test in Human Being vs Computer
	5- Sep -18	Presentation in Classification of Computer
	6- Sep -18	Practical in Lab
	7- Sep -18	Practical in Lab
	8- Sep -18	Practical in Lab
	9- Sep -18	Sunday
5	10- Sep -18	Test in memory Hierarchy
	11- Sep -18	fundamentals of MS-word
	12- Sep -18	Features of MS-word

Lesson Plan

25

Name of the Assistant/ Associate Professor.....Parveen Sharma.....

Class and Section:.....B. Com I (Application).....

Subject:.....Computer Science (Basics of Computer).....

Week	Date	Topics
1	13-Sep-18	Soft Copy - Practical in Lab
	14-Sep-18	Practical in Lab
	15-Sep-18	Practical in Lab
	16-Sep-18	Sunday
2	17-Sep-18	Test in Types in Primary memory
	18-Sep-18	Menus, formatting and standard Toolbars
	19-Sep-18	Ruler, scrollbar
	20-Sep-18	Practical in Lab
	21-Sep-18	Practical in Lab
	22-Sep-18	Practical in Lab
	23-Sep-18	Sunday
3	24-Sep-18	Test in features of M-S word, Menus.
	25-Sep-18	Creating editing, saving
	26-Sep-18	export and import files
	27-Sep-18	Practical in Lab
	28-Sep-18	Practical in Lab
	29-Sep-18	Practical in Lab
	30-Sep-18	Sunday
4	1-Oct-18	Test on History & evolution of computer
	2-Oct-18	Holiday
	3-Oct-18	Inserting and copying two files.
	4-Oct-18	Practical in Lab
	5-Oct-18	Practical in Lab
	6-Oct-18	Practical in Lab
	7-Oct-18	Sunday
5	8-Oct-18	Working with frames
	9-Oct-18	Test in Generation of computer
	10-Oct-18	Holiday
	11-Oct-18	Practical in Lab
	12-Oct-18	Practical in Lab
	13-Oct-18	Practical in Lab

Lesson Plan

26

Name of the Assistant/ Associate Professor.....Parveen Sharma
 Class and Section:.....B. Com I Application
 Subject:.....Computer Application

Week	Date	Topics
1	14- Oct -18	Sunday
	15- Oct -18	Test Hard copy output devices
	16- Oct -18	Paragraph formatting, Columns,
	17- Oct -18	pictures, Tables
	18- Oct -18	Holiday
	19- Oct -18	Practical in Lab
	20- Oct -18	Practical in Lab
	21- Oct -18	Sunday
2	22- Oct -18	Test working with frames, Paragraph
	23- Oct -18	Macros and Mail merge
	24- Oct -18	Holiday
	25- Oct -18	Practical in Lab
	26- Oct -18	Practical in Lab
	27- Oct -18	Practical in Lab
	28- Oct -18	Sunday
3	29- Oct -18	Test mailmerge and macros practice
	30- Oct -18	Revise input devices in Detail
	31- Oct -18	Revise output Devices in detail
	1- Nov -18	Practical in Lab
	2- Nov -18	Practical in Lab
	3- Nov -18	Practical in Lab
	4- Nov -18	Sunday
4	5- Nov -18	Revise Generation and History

Parveen Sharma